

## **JOB POSTING - SUMMER PROGRAM LEADER**

Dates: May to end August/start Sep 2012

Duration of Position: 4 months

Hours: 35-40 hours per week, 5 days per week, weekend work and some Stat days required

Wage: \$12.50 per hour

Application Deadline: April 7, 2012

Application Process: Cover letter and resume emailed to Carol Watts (cwatts@bcm.ca)

### **About the Museum**

The Britannia Mine Museum is governed by the Britannia Beach Historical Society. This Society is a non-profit organization, established to preserve the material and social history of mining in British Columbia, and to educate the public about mining and the history of Britannia Beach. It is a registered charity. The organization is financially self-sustaining; it receives no government funding and relies on revenues, grants and donations for its operating costs.

We currently see around 60,000 visitors a year. Our visitors come from both local and tourism sectors, and we attract all ages. We offer public (i.e. not pre-booked) and booked tours; tour timings vary depending on seasonal changes. In 2010, we hosted around 10,500 school students. The Education Services department also operates tours to the EPCOR Britannia Mine Water Treatment Plant Discovery Centre. The Visitor Services department also operates the Company Store.

### **Duties and Responsibilities**

As a Summer Program Leader you will be responsible for:

- Assisting the Program Coordinator in rolling out and delivery of weekly programs; including set up/take down and facilitation
- Delivering roaming interpretation on the history of the mine (e.g. object handling), and to assist visitors in their activities on site, e.g. how to gold pan, or engaging them whilst they wait for their underground tour (note that this position will not include delivery of the underground tour)
- Acting as on site ambassadors to greet, assist and engage visitors on site
- Committing to learning and understanding Britannia and mining history
- Assisting with the completion of daily and weekly chores to ensure excellent standards and good first impressions are met

### **Qualifications Required and/or Preferred**

The Britannia Mine Museum of is looking for an energetic, out-going student who enjoys working with people. As a Summer Program Leader you play a key role in helping to ensure our 60,000 annual visitors have an informative and memorable visit to the Museum. The Museum is designated a National Historic Site and a BC Historic Landmark. We strive to offer an enjoyable experience that furthers understanding about mining in BC and tells the story of a community with a fascinating history.

### **The Ideal Candidate**

- You enjoy interacting with people of all ages, in particular children
- You have excellent communication skills - can adjust your presentation to suit the understanding of the group (e.g. school children, international visitors)
- You're a team player, dependable and know the importance of time management
- You have the ability to do some physical work and to work outside in the elements
- You have an interest in history, geology, education, mining or environmental issues
- Basic computer skills are desirable but not essential

### **What this Position Offers**

By working at the Britannia Mine Museum as a Summer Program Leader, you will gain invaluable experience in public speaking, and your confidence is certain to grow significantly. The museum is a fun, challenging environment, for mind and body, where you will have the opportunity to meet people from all around the world. If you are interested in the arts, heritage or tourism sectors, you will receive first-hand experience of how a popular tourism attraction operates, and how a National Historic Site and museum values and cares for its heritage.

Note: Position dependent upon funding.

### **Questions**

Contact: Carol Watts (Operations Manager) [cwatts@bcm.ca](mailto:cwatts@bcm.ca) or Diane Mitchell (Curator) [dmitchell@bcm.ca](mailto:dmitchell@bcm.ca) or phone 1-800-896-4044

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